



Canoeing Ireland
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Canoeing Ireland Training Centre Senior Instructor

Canoeing Ireland are recruiting a Senior Instructor to develop participation through the Canoeing Ireland Training Centre and increase quantity, quality and diversity of courses offered by Canoeing Ireland.

About Canoeing Ireland

Canoeing Ireland (CI) is responsible for promoting, encouraging and advancing the sport of Canoeing at all levels throughout Ireland. This is done through providing membership benefits such as insurance, running courses, official events/races, encouraging and developing Instructors, coaches and promoting the sport to all levels of ability – from the beginner to our Olympians.

The CI offices are located in the Irish Sports HQ, National Sports Campus, Blanchardstown, Dublin 15. Free parking is available. The CI training centre is located on the Strawberry Beds between Chapelizod and Lucan on the North side of the Liffey.

The position will involve:

- Managing the Canoeing Ireland Training Centre with a Youth Participation Focus.
- Delivering Junior Training Programmes across a broad range of disciplines.
- Delivering adult training programmes across a broad range of disciplines.

The successful candidate will be required to:

- Use the Canoeing Ireland training centre as a venue to pilot youth development programmes.
- Establish a Canoeing Ireland Youth Kayaking school at the Canoeing Ireland Training Centre.
- Develop a school activity at the Canoeing Ireland training centre.
- Develop a strong working relationship with Scouting Ireland to help increase and improve participation in Canoeing in Scout troops.
- Support youth and club participation nationally using the Canoeing Ireland equipment stores.
- Manage and maintain the Canoeing Ireland Training Centre, its activity calendar and asset register with a view to increasing activity hours and range of activity at the centre.
- Work with Canoeing Ireland's technical committees on the development and implementation of youth development programmes.
- Assist at strategic Canoeing Ireland events including Liffey Descent, Junior Paddlefest, Blueway 10K, Paddles UP, EPP Benchmarking and Club Championships.
- Produce content for the Canoeing Ireland web, print and social media platforms.

The successful candidate's performance will be assessed on:

- Increases in school participation in Canoeing Ireland certified courses.
- Increases in retention of school based activity through the Canoeing Ireland Kayak Academies.
- Increases in scout participation through the Canoeing Ireland certified courses.
- Increases in youth group participation in Canoeing Ireland certified courses.
- Increases in activity and revenue streams at the Canoeing Ireland Training Centre.

The successful candidate must also demonstrate that they can:

- Generate revenue to support the Senior Instructor position and associated overheads.
- Produce an annual operation plan, marketing plan and budget.
- Monitor and report on budgets and targets.
- Develop and present innovative programmes for development of youth participation.
- Develop and present innovative solutions to generate additional revenue through the provision of youth participation programmes.

Necessary Qualifications

- Canoeing Ireland Level 3 Kayak Instructorship.
- Current CI recognised first aid certificate.
- Garda Vetting Clearance from Canoeing Ireland.
- Code of Ethics Certification.

Desirable qualifications

- Full Mini Bus, Category D, driving licence.

Experience that will support an application includes:

- Experience in Youth Kayaking Programmes.
- Experience in management of an activity centre.
- Experience in sales & marketing.
- Two relevant work references.

Contract Duration:

- The successful candidate will be offered a 6 month employment contract with Canoeing Ireland with strong possibility of extension.
- Standard working hours will include weekend work.

Applications

Interested applicants should send a CV and Cover Letter by email to office@canoe.ie or by post to CEO, Canoeing Ireland, Irish Sport HQ, National Sports Campus, Blanchardstown, Dublin 15.

Application process will close at 5pm on Tuesday 10th May 2016.