



## **Board of Management Report**

### **First Quarter 2018**

Rule 15: Board Operations; Section 9

#### **1. Meeting Dates**

31 <sup>st</sup> January 2018	Board of Management
21 <sup>st</sup> February 2018	Board of Management
21 <sup>st</sup> March 2018	Executive Committee

#### **2. Board**

The President and Honorary Secretary were nominated and approved by the Board as member delegates to Paralympics Ireland.

#### **3. Correspondence**

All correspondence received during the period was reported and addressed at the respective Board of Management meeting.

#### **4. Management**

The Board met with and welcomed the recently appointed Training and Development Officer. The Board agreed to run a series of member-based regional meetings in the coming months aimed at strengthening and rebuilding the relationship between the Canoeing Ireland, the clubs and members.

The interim CEO presented both his report and the Training and Development Officer's report to the Board at each meeting which included finances, resourcing, review of assets, specific projects and other operational matters.

The Board noted and welcomed the appointment of the new Clonmel Hub Coordinator.

#### **5. Finance**

An updated financial overview was presented at each meeting in relation to operating costs, cash-flow and monetary commitments.

Preparation of the 2017 audited accounts commenced and a provisional budget was submitted to Sport Ireland.

The Board noted the funding awards to Canoeing Ireland under the 2017 Sports Capital Grant scheme and agreed that a draw-down process is to be finalised in line with Canoeing Ireland's procurement policy and the Department of Transport, Tourism and Sport's funding requirements.

## **6. Governance**

The Board continues the review and updating of individual policies and implementation of a risk register in line with the 'The code of good practice for good governance of community, voluntary and charitable organisations in Ireland'. The Board seeks assistance from members who may have the requisite skill-sets to help revise these policies.

The Board agreed to disseminate a risk assessment template and Child Safeguarding Statement to each member club in relation to the Children First Act

## **7. Legal**

The Board addressed any legal issues which arose during the period.

## **8. Strategy**

The application and implementation of 2017-2020 Strategic Plan is continually reviewed by the Board in relation to objectives, targets and resource capacity.

## **9. Disciplines**

The Board unanimously agreed the allocation of the Sport Ireland High Potential funding to Slalom and Sprint.

The Board decided that a Code of Ethics questionnaire would be circulated to the disciplines for completion.

Selection policies, athlete contracts and events calendars for 2018 were requested from each of the disciplines.

The Board noted that a new committee had been elected at the Marathon Annual General Meeting.

Report Ends

**Board of Management:** Paul Donnelly (President), Brian Ogilvie (Honorary Secretary), Adrian Shanahan (A/Honorary Treasurer), Leigh Blackmore (Executive Member), Colm Slevin (Training, Coaching and Accreditation Rep), Paul Pierce (Connacht / Ulster Rep.), Evan Roberts (Munster Rep.), Bryan Fennell (Leinster Rep.)