



Board of Management Report

Fourth Quarter 2017

Rule 15: Board Operations; Section 9

1. Meeting Dates

25 th October 2017	Executive Committee
22 nd November 2017	Executive Committee
13 th December 2017	Executive Committee

2. Board

The Board agreed to co-opt Leigh Blackmore (Thomastown Paddlers) as an Executive Member and he was welcomed to the Board on 22nd November 2017. The Board also examined the formation of a sub-committee to the Board to facilitate those who expressed an interest to be involved but cannot become directors due to their employment / occupational status.

3. Correspondence

All correspondence received during the period was reported and addressed at the respective Executive meeting.

4. Management

The interim CEO presented his report to the Board at each meeting which included finances, resourcing, review of assets, specific projects and other operational matters.

The Board approved the recruitment for a Training and Development Manager. An invite to tender for a Liffey Descent Coordinator is to be published. A report on the 2017 Liffey Descent is to be prepared.

Member feedback from Club Championships was received and reviewed. It was agreed to postpone the event until 2019. Revised formats for the event are being explored.

An application by Tipperary Sports Partnership to continue with the Clonmel Hub was approved and a meeting was held Tipperary County Council to discuss details.

A 'Tracking of Commitments' log is maintained and updated at each Executive and Board of Management meeting. The document which addresses individual Board items and the action required, monitors progress on each matter until it is completed.

5. Finance

An updated financial overview was presented at each meeting in relation to operating costs, cash-flow and monetary commitments. The 2018 Core Grant application was submitted to Sport Ireland by the deadline date.

6. Governance

The Board continues the review and updating of individual policies and implementation of a risk register in line with the 'The code of good practice for good governance of community, voluntary and charitable organisations in Ireland'. The Board still seeks assistance from members who may have the requisite skill-sets to help revise these policies.

With the introduction of the Children First Act 2015, Canoeing Ireland member clubs are required to sign up to and conform with the new code. Clubs require a designated reporter who is legally bound to report any issues. Canoeing Ireland will write to each club to notify them of their requirements under the act which commences in full on 11th December 2017. A booklet prepared by Sport Ireland on the Children First Act will also be circulated to member clubs.

7. Legal

The Board addressed any legal issues which arose during the period.

8. Strategy

The application and implementation of 2017-2020 Strategic Plan is continually reviewed by the Board in relation to objectives, targets and resource capacity. The Board examined opportunities on how to better communicate with members. It was agreed to initially compile a 'members pack' which would outline the benefits of canoeing Ireland membership.

Report Ends

Board of Management: Paul Donnelly (President), Brian Ogilvie (Honorary Secretary), Adrian Shanahan (A/Honorary Treasurer), Leigh Blackmore (Executive Member) [Appointed Nov. 2017], Colm Slevin (Training, Coaching and Accreditation Rep), Paul Pierce (Connacht / Ulster Rep.), Evan Roberts (Munster Rep.), Bryan Fennell (Leinster Rep.)