



Draft Minutes of the 57th Annual General Meeting
of Canoeing Ireland - 09th June 2018
Lucan Spa Hotel, Lucan, County Dublin.

1. President's Opening Address

The 57th Annual General Meeting of Canoeing Ireland was opened by the President, Paul Donnelly at 2.20pm. The following Board members were present and were introduced by the President to the attending members – Paul Donnelly (President), Brian Ogilvie (Honorary Secretary), Leigh Blackmore (Executive Member), Colm Slevin (Training, Coaching and Accreditation Representative). Paddy Boyd (Interim CEO) was also in attendance.

A minute's silence was held for members who had passed away during the year.

The President welcomed all members to the AGM.

2. Apologies and Correspondence

The Honorary Secretary, Brian Ogilvie informed the meeting that apologies were received from Adrian Shanahan (A/Hon. Treasurer), Evan Roberts (Munster Rep.), Bryan Fennell (Leinster Rep.), Aisling Conlan and Tom Egan and that no correspondence was received.

3. Adoption of the Agenda for the 57th Annual General Meeting

The following Agenda for the meeting which had previously been circulated to members was proposed by Ciaran Farrell (Kilcullen Canoe Club) and seconded by Sean McIntyre (Individual) and approved by the meeting.

1. President's opening address.
2. Apologies and correspondence.
3. Adoption of the Agenda for the 57th Annual General Meeting.
4. Adoption of Standing Orders for the 57th Annual General Meeting.
5. Confirmation of the Quorum for the 57th Annual General Meeting.
6. Minutes of the 56th (2017) Annual General Meeting.

7. Presentation and adoption of the Board Report & Review.
8. Presentation and adoption of the draft Audited Accounts for 2017.
 - 8a. Response to member's queries.
9. Motions received.
10. Nominations and election of members to the Board of Directors.
11. Appointment of Auditor.
12. President's closing address.

4. Adoption of Standing Orders for the 57th Annual General Meeting

Under rule 10.7, the standing orders are adopted by the Board.

5. Confirmation of the Quorum for the 57th Annual General Meeting

The Honorary Secretary, Brian Ogilvie confirmed that 22 members were present at the time when the meeting proceeded to business. This exceeded the 20 members of which 5 were member clubs present in person required for a quorum.

6. Minutes of the 56th (2017) Annual General Meeting

The minutes of the 56th (2017) Annual General Meeting which had been circulated to Members were proposed by Ciaran Farrell (Kilcullen Canoe Club), seconded by Finola Vaugh (Ribbontail) and approved by the meeting without amendment.

7. Presentation and Adoption of the Board Report and Review

The Board Report to the 2017 AGM which was circulated in advance of the AGM was presented to members. The Interim CEO, Paddy Boyd provided an overview of the strategic plan and actions which had been implemented during the period. These were categorised into:

- Participation and inclusion;
- Member, club and discipline services;
- Education, training and coaching;
- Facilities;
- Performance and events;
- Communications, governance and leadership;
- Financial stability.

The report was proposed by Sean McIntyre (Individual), seconded by Dermot Morley (Trim Canoe Club), approved and adopted by majority vote.

8. Presentation and Adoption of the Draft Audited Accounts for 2016

The Interim CEO, Paddy Boyd presented the 2017 Draft Audited Accounts which had previously been circulated to members. A more detailed overview and insight into the finances was given by Mr Boyd who explained the transition of the accounts over the last few years. It was stressed that though there is a positive balance in the accounts, the organisation needs to retain a working capital reserve of six months without realising any assets. Canoeing Ireland is returning to normal staffing levels from its lowest level of staffing in mid-2017. The position of CEO will be advertised shortly. Other actions implemented in 2017 such as the outsourcing of the book keeping and the increase in membership fees are also having a positive step. Membership numbers have grown by approximately 10 percent. The focus going forward will be on reducing debtors and strengthening the balance sheet. Canoeing Ireland is making positive inroads, but there are still challenges ahead.

The adoption of the accounts was proposed by Ciaran Farrell (Kilcullen Canoe Club), seconded by Dermot Morley (Trim Canoe Club), approved and adopted by majority vote. No members abstained from voting.

Questions were invited from the members and the following queries were raised:

- a. Can the Board explain what the €30,968 project expenditure was for? – the Interim CEO explained that it was the cost invested in running a number of projects such as Waterways Ireland and Iarnrod Eireann which would subsequently realise a return for Canoeing Ireland.
- b. Does the Liffey Descent make a profit? – the Interim CEO stated the Liffey Descent is being operated on the basis of a three-year plan at which stage it is anticipated that the event will break-even.

8.1 Response to Member's Queries

No member's queries were received.

9. Motions Received

The Honorary Secretary confirmed that no motions were received from members. The Board motion to the 2017 AGM to amend the Irish Canoe Union Constitution and the Canoeing Ireland Rules which were published prior to the meeting was read to the meeting and discussed.

a. To strengthen the governance and management of the company, the following amendments to Article 39 of the Constitution and Rule 7 of the Rules are proposed:

Art 39 "Board members (including the Chairperson) shall not be eligible for appointment to any paid executive office in Irish Canoe Union and if the holder of any of such paid office shall become a Board member his office shall at once be vacated. within one year of vacating their position on the Board. If the holder of any such paid office shall become a Board member his/her office at once shall be vacated.

Rule 7 "Board members (including the ~~President~~ Chairperson) shall not be eligible for appointment to any paid executive office in Canoeing Ireland and if the holder of any of such paid office shall become

a Board member his office shall at once be vacated within one year of vacating their position on the Board". If the holder of any such paid office shall become a Board member his/her office at once shall be vacated.

Motion was carried by majority vote.

10. Nominations and Election of Members to the Board of Directors

a. Honorary Secretary: Brian Ogilvie was nominated by the Board as an incumbent member eligible for re-election and elected by majority vote of the meeting.

b. Honorary Treasurer (1-Year Term): Aisling Conlan was nominated by Wild Water, Kayak Club seconded by Laois Kayak & Canoe Club and elected by majority vote of the meeting.

c. General Executive Member: As no nomination was received, the co-option of a General Executive Member was passed to the incoming Board.

d. Dublin Representative (1-Year Term): As no nomination was received, the co-option of a Dublin Representative was passed to the incoming Board.

e. Connacht / Ulster Representative: As no nomination was received, the co-option of a Connacht / Ulster Representative was passed to the incoming Board

f. Leinster Representative: Bryan Fennell was nominated by Tullow Kayak Club, seconded by Lough Dan Scout Club and elected by majority vote of the meeting.

g. Olympic Discipline Representative: – Ciaran Farrell was nominated by the Slalom Technical Committee and elected by majority vote at the meeting.

h. Non- Olympic Discipline Representative (1-Year Term): As no nomination was received, the co-option of a Non-Olympic Discipline Representative was passed to the incoming Board

i. Training, Coaching and Accreditation Representative: As no nomination was received, the co-option of a Training, Coaching and Accreditation Representative was passed to the incoming Board

11. Appointment of Auditor

On proposal by the Board, the Board sought permission from the membership to appoint an auditor. Proposed by Vicki Guy (Lough Dan Scout Centre), seconded by Ciaran Farrell (Kilcullen Canoe Club), and approved by majority vote.

12. President's Closing Address

Paul Donnelly thanked the members for their attendance and contribution to the 57th AGM and looked forward to working with the Board in the coming year. He acknowledged and congratulated members who had achieved in paddlesport both on a personal level and on a competitive front. He reiterated that Canoeing Ireland is an open and transparent organisation and the Boards welcomes any suggestions or help from members.

The meeting concluded at 3.15 pm Minutes recorded by Honorary Secretary, Brian Ogilvie