

Committee

The Training & Development Unit (TDU) is a subcommittee of Canoeing Ireland and shall be responsible to Canoeing Ireland (CI) for all aspects of instruction in relation to canoeing* and canoeing standards throughout Ireland, including the setting and maintaining of coaching standards. Its core role is:

1. To contribute to the promotion and development of canoeing in Ireland.
2. To liaise with the TDO on the administration and implementation the Awards Scheme.
3. To actively promote and review the Awards Scheme.
4. To keep up with new developments and modern teaching practices.
5. To propose changes and develop new courses where needed.
6. To arbitrate in the event of disputes.
7. To further develop the Coaching Scheme.
8. To promote the further training of club canoeists.
9. To provide a forum for members contributions.
10. To promote quality relationships in sport.
11. To ensure a consistency of courses and assessments.
12. To promote and develop further training for Coaches.
13. To actively promote and maintain the highest standards of safety and good practice in all its activities and in the activities of Canoeing Ireland members.
14. To set up a means of communicating problems and possible solutions.
15. To promote further youth participation on training courses.
16. To develop a system of licensing Course Providers to ensure consistency and quality assurance.
17. To protect the beauty and amenities of Irish waterways, rivers, lakes and seas, the conservation thereof and the access thereto.
18. To handle queries from Trainee or qualified Instructors and Coaches about their interaction with the awards scheme.
19. To support the work of the Canoeing Ireland staff team.

Composition

The Executive Officer positions of Chairperson and Secretary shall be elected from the community of Canoeing Ireland Instructors.

The non-executive officers (not less than seven) roles may be elected or coopted. They shall include the following positions:

1. Kayak Officer
2. Sea Officer
3. Open Canoe Officer
4. Coach Officer
5. Safety Officer
6. PRO
7. Club Liaison Officer
8. Environmental and Access officer

The committee will be approved by the board of Canoeing Ireland.

The Canoeing Ireland Training and Development officer shall hold an ex-officio position on the committee.

Training Advisory Panels (TAPs)

The committee shall appoint Training Advisory Panels (TAPs) as required. A TAP shall consist of suitable members of the Training Development Unit and shall be chaired by the relevant officer of the committee.

The purpose of the TAP shall be to discuss matters of policy relating to the awards schemes and standards and to make recommendations to the Committee. Such recommendations may be accepted, rejected, or amended by the Committee in part or in whole.

Membership

1. Those holding instructorship and/or coaching certificates.
2. Those registered as Instructor and/or coach trainees.
3. Those accepted to re-assessment for an instructor or coach award.
4. Those invited to be members of the Training & Development Unit (TDU)

Amending the Terms of Reference

The Terms of Reference may be revised by the board of Canoeing Ireland from time to time.

The board will consider recommendations from the committee for amendments to these Terms of Reference if the need arises.