



Committee

The Canoe Sprint Ireland Committee (CSIC) is a subcommittee of Canoeing Ireland and is responsible for the organisation, development, promotion and administration of the sport of Canoe Sprint in Ireland.

The Canoe Sprint Ireland Committee also supports the Paralympic sport of Paracanoe.

Standing Orders

The Committee will act in accordance with the Canoeing Ireland "Standing Orders for Committees".

Composition

The Committee shall consist of 5 voting committee members, elected at the Annual Meeting and then approved by the Board of Canoeing Ireland, namely a Chairperson, Secretary, Treasurer as outlined in standing orders and a Development Officer and International Team Coordinator as outlined below.

Any member of the committee may be assigned more than one of the roles listed below. The position of Club Liaison/Child Protection, PR Officer, Coach, Paralympic Officer and Equipment officer are as ex-officio Committee and will be selected by interview by the CSIC and ratified by the Board of Canoeing Ireland. Ex-officio Committee members do not have voting rights.

Committee Role and Remit

1. In conjunction with the Canoe Ireland Performance Director, develop a sustainable LTAD model that includes a relevant and phased competition pathway for Juniors, U23's and Seniors.
2. Production of proposed fixture list each year for Sprint racing including Regattas, Time Trials, and National Championships before the 1st of November.
3. Support and work towards the objective of the Canoeing Ireland Performance Programme.
4. To increase participation in Canoe Sprint racing throughout Ireland by developing structures and pathways for developing Athletes to be the best they can be.
5. To organise and support regattas, squad weekends and other events with established Canoe/Kayak clubs throughout Ireland to promote and encourage the development of Canoe Sprint.
6. Promote the development and organisation of coaching courses for coaches at various levels in conjunction with Canoeing Ireland.
7. To liaise with the Canoe Slalom Committee and agree on a person to represent both disciplines as the Olympic Discipline Representative (ODR) on the Board of Canoeing Ireland. This ODR is mandated by both committees to represent the disciplines. The CSIC will communicate any items to be raised at Board level and the ODR will communicate back with relevant items discussed at Board level to the CSIC. This does not remove other avenues of communication between CSIC and the CI Board.
8. Adopt a rulebook based on the ICF Rulebook.
9. Actively fundraise/seek sponsorship in accordance with Canoeing Ireland's commercial strategy.
10. Collaborate with the Performance Director in developing the annual selection policy and process.
11. Support the Development and Maintenance of Lough Rynn as an ICF Standard Regatta course.



The Development Officer shall be responsible for:

Development and improvement of Canoe Sprint at club and national level

Responsibilities Including but not limited to:

1. Draft domestic competition calendar for input into selection policy by November 1st.
Liaise with clubs to organise new domestic events to promote Canoe Sprint.
2. Liaise with coaches to organise domestic training weekends.
3. Liaise with Leitrim CC to book Lough Rynn for domestic competitions and training camps.
4. Maintain and update record of all domestic and (international results supplied by International Team Co-ordinator (times, positions, etc).
5. Maintain and update a listing of active junior/U23 flatwater paddlers in each club/region.
6. Encourage activities which are directed towards the promotion of the sport.

The International Team Coordinator shall be responsible for:

Providing a breakdown to the committee of international competitions for the year ahead.

Responsibilities Including but not limited to:

1. Draft international competition calendar for input into selection policy (by start of November).
2. Compile estimate of international competition costs and provide to CSIC and PD by December.
3. Liaise with PD and CSIC to develop HP budget at latest end of January.
4. Liaise with athletes to ensure all financial contributions are paid in advance of selection events by latest end of January.
5. Liaise with PD and CI office to ensure timely booking of flights, accommodation and boat rental.
6. Maintain a list of international results/records (times, places, etc) and communicate these to the Development Officer. This should include junior and senior events with all deadlines and approximate costs for each event.
7. Liaise with Canoeing Ireland in relation to the ICF booking procedures.
8. The travel arrangements for the team and shall operate within budget agreed with the Performance Director. He/she will ensure that all members of the team and any extra staff are fully aware of the travel arrangements as to tickets, passports, visa etc and for any specific regulations, either traffic or otherwise, in the countries concerned.
9. Liaising with athletes to ensure that the team have suitable boats and equipment.
10. Other tasks that may be commensurate with the role.
11. The Team Manager will brief all concerned just before departure and ensure that accommodation and feeding arrangements have been made.
12. On arrival at an event the Team Manager will report to the Organisers office and familiarise himself / herself with all the necessary information and details. The Team should be fully briefed with this information and any useful details such as location of cafes, shops etc.
13. The official team transport and equipment will be under the control of the Team Manager whether owned by him or not.
14. The International Team Co-Ordinator will be responsible for discipline.
15. After each trip the Team Manager shall submit a report to the CSIC of their team achievements and submit expenses incurred which shall be in line with CI budgets pre agreed.



The PR Officer shall be responsible in conjunction with the CI Communications lead for:

- Obtaining publicity for Sprint racing via press, social media, radio and T.V.
- Preparation of programmes for major events.
- Compiling Sprint news for Canoeing Ireland communications
- Keeping a record of all international results for selected Irish teams
- The distribution and collection of national trophies
- Maintaining an active and regularly updated website
- Maintaining a database of active and potential participants and working with race and event organisers to communicate directly with clubs, club members, individuals and interested parties in Canoe Sprint racing.

Paralympics Officer shall be responsible for:

- Will liaise with the CSIC and Canoeing Ireland Performance Director to implement a High-Performance Paralympic Programme.
- Will liaise with the CSIC and Canoeing Ireland Performance Director to implement a Paralympic Development Programme.

Coach (contracted or voluntary) shall be responsible for:

- Will liaise with the CSIC and Canoeing Ireland TDO to implement a Coaching training programme
- liaise with and support the work of selection panel when necessary or requested.

The Equipment's Officer shall be responsible for:

- Liaising with CI on centralised asset register.
- Maintain an asset register of equipment.
- Arrange for repair and refurbishment of equipment if needed.
- Advise the CSIC on a best use of any grants available.