



RECRUITMENT OF LEADERS

Clubs rely heavily on the time and commitment freely given by volunteers and without this the opportunities for children and young people to participate in the sport may not exist. In order to make these opportunities a positive experience it is recommended that all adults taking responsibility for young people should undergo a recruitment process. The following recruitment steps will help to protect young people and assist in placing leaders in the position to which they are suited and supported.

- List tasks that Leaders need to perform, and the skills needed for those tasks
- Each applicant should complete an application form. This should include a self-declaration section/form.
- Adults who work with young people must complete the Garda vetting service and Safeguarding 1.
- It is not the responsibility of any one person to recruit a leader. References should be verified by the club Management Committee and should be kept on file as a matter of record.
- All recommendations for appointment should be ratified by the club's management committee.
- Once recruited into the club, all Leaders should be adequately managed and supported and any statutory guidelines should be adhered to
- A probationary period is advisable and should be established, ideally through an informal interview, which can be used to assess the leader's commitment to promoting good practice in relation to young people
- Verify qualifications & experience
- Confirm identity of leader by checking formal identification
- When storing information in relation to applicants information should be treated as highly sensitive and confidential.