



**Draft Minutes of the 60th Annual General Meeting
of Canoeing Ireland – 18th October 2021**

Via Zoom Webinar

1. President's Opening Address

The 60th Annual General Meeting of Canoeing Ireland was opened by the President, Brian Ogilvie at 7.00pm.

The following Board members were present and were introduced by the President to the attending members – Brian Ogilvie (President), Aisling Conlan (Honorary Treasurer), Leigh Blackmore (Executive Member), Lynda Byron (Executive Member), John Murray (Dublin Representative), Brendan Quinn (Independent Director), Deaglán Ó Drisceoil (Olympic Discipline Representative), Ronán Shaw (Connacht/Ulster Representative) and Moira Aston (CEO) was also in attendance.

The President asked attendees to remember members who had sadly passed away during the year.

The President welcomed all members to the AGM and confirmed that Canoeing Ireland are legally entitled to host an AGM via conferencing and that the meeting will be recorded. He advised the members that the AGM is being held within the required timeframe as set out in the company's constitution and rules.

The various methods of interaction and voting were explained to and tested by delegates.

2. Apologies and Correspondence

The President informed the meeting that apologies were received from Luke Logan (Honorary Secretary), Eoin Brereton (Independent Director). No correspondence was received.

3. Roll Call & Confirmation of Quorum

All members in attendance were invited to respond to a roll call and confirm the votes associated with them. It was confirmed that a quorum was in present in line with Rule 10.8.

3. Adoption of the Agenda for the 60th Annual General Meeting



The following Agenda for the meeting which had previously been circulated to members was proposed by Chris O’Loan (Balto Kayak Club) and seconded by Finbar O’Donovan (Laois Kayak & Canoe Club) and approved by the meeting.

1. President’s opening address.
2. Apologies and correspondence.
3. Confirmation of the Quorum for the 60th Annual General Meeting.
4. Adoption of the Agenda for the 60th Annual General Meeting.
5. Adoption of Standing Orders for the 60th Annual General Meeting.
6. Minutes of the 59th Annual General Meeting.
7. Presentation and adoption of the Board Report & Review.
8. Presentation and adoption of the draft Audited Accounts for 2020.
9. Rule Change Proposals.
10. Nominations and election of members to the Board of Directors.
11. Appointment of Auditor.
12. President’s closing address.

4. Adoption of Standing Orders for the 60th Annual General Meeting

Under rule 10.7, the standing orders are adopted by the Board.

6. Minutes of the 59th Annual General Meeting

The minutes of the 59th Annual General Meeting which had been circulated to Members were proposed by Shane Henderson (Kilkenny Canoe Club), seconded by Pat Hendrick (Ribbontail Canoe Club) and approved by the meeting without amendment. There were no matters arising.

7. Presentation and Adoption of the Board Report and Review

Dear Members,

Welcome to the 60th Annual General Meeting of Canoeing Ireland. The following is the Board Report

Board Composition

Following the 59th Annual General Meeting, the elected Board consisted of the following:

- President: Brian Ogilvie
- Honorary Secretary: Luke Logan
- Honorary Treasurer: Aisling Conlan

- Executive Member: Leigh Blackmore
- Executive Member: Lynda Byron
- Dublin Representative: John Murray
- Olympic Discipline Representative: Deaglan O’Driscoll
- Independent Director: Brendan Quinn
- Independent Director: Eoin Brereton

Ronan Shaw was co-opted to the Board as Connaught / Ulster Representative on 29th March 2021.

The position of Leinster Representative, Munster Representative, Non-Olympic Discipline Representative and Training, Coaching and Accreditation Representative were unfilled.

Register of Board and Executive Committee meetings 2020 / 2021

The Board met 13 times through the term.

	TIME	VENUE	DESCRIPTION	REFERENCE
13/08/2020	19.00	Virtual Meeting	59 th Annual General Meeting	20-047
24/08/2020	19.30	Virtual Meeting	Board of Management	20-048
21/09/2020	19.30	Virtual Meeting	Board of Management	20-049
19/10/2020	19.30	Virtual Meeting	Board of Management	20-050
30/11/2020	19.30	Virtual Meeting	Board of Management	20-051
18/01/2021	19.30	Virtual Meeting	Board of Management	20-052
22/02/2021	19.30	Virtual Meeting	Board of Management	20-053
29/03/2021	19.30	Virtual Meeting	Board of Management	20-054
26/04/2021	19.30	Virtual Meeting	Board of Management	20-055
31/05/2021	19.30	Virtual Meeting	Board of Management	20-056
28/06/2021	19.30	Virtual Meeting	Board of Management	20-057
26/07/2021	19.30	Virtual Meeting	Executive	20-058
30/08/2021	19.30	Virtual Meeting	Board of Management	20-059
27/09/2021	19.00	Green Isle Hotel	Board of Management	20-060
18/10/2021	19.00	Virtual Meeting	60 th Annual General Meeting	20-061

Staffing

Chief Executive Office	Moira Aston
Performance Director	Jon Mackey
Events and Development Manager	Ciaran Maguire
Training Centre Manager	Conor Ryan
Diversity Development Manager	Emer Carton
Training & Development Officer	Aidan Doran
Communications Executive	Samuel Curtis
Operational Support	Sheena Carroll

Company Auditors and Solicitor

Company Auditor	KSI Faulkner Orr, 10 Lower Mount Street, Dublin 2
Company Solicitor	Philip Lee Solicitors, 7/8 Wilton Terrace, Dublin 2
Company Accountants	Brendan O'Toole
Company Bank	Ulsterbank, Dundrum, Dublin 14

Board Statement to AGM 2021

Impacted solely by the global pandemic, the year itself has been unfamiliar and challenging. While many obstacles were put in our way, the resilience of staff, dedication of our membership and continued support from our funders and stakeholders has resulted in 2020 / 2021 being a term of strong progress with many of our ambitious targets having been achieved. Canoeing Ireland continues on a positive growth trajectory encompassed by strong governance and robust financial management.

We would like to thank all our members who have continued to provide an environment to support our community during this time of uncertainty, despite many club activities and discipline competitions being cancelled both at home and abroad. We are proud of all our athletes who have participated, qualified and achieved on the world stage.

Canoeing Ireland has experienced a disrupted events calendar, nevertheless this has been a very constructive year with many strategic objectives being achieved and exceeded. The downtime dictated by Covid-19 has permitted more time to review and reflect on our organisation's purpose.



We have used this time productively to engage with staff, committees and working groups to further understand their needs, document requirements and continue planning for our future.

By necessity, 2020 was the year of online and digital engagement and our members embraced the opportunities provided to upskill, learn about the sport and connect with each other through the medium of Zoom. During the year we hosted information workshops on safety, governance, grant applications, Covid compliance and developments in skills and instructor awards among others. On the social end of the spectrum our Annual Awards Gala, Teen Connect and Coach Connect programmes proved very popular. In total, we hosted 28 events online with an audience engagement of almost 600. We will continue with a hybrid model of in person and online events into the future.

The Board continually reviewed the operational plan to identify any variances with projected outputs, outcomes and overall organisational effectiveness for impact. An updated financial overview was presented at each Board meeting in relation to operating costs, budget, cash-flow, investments and other monetary commitments. Income and expenditure is reviewed to forecast any future financial variances and impact as a result of Covid-19 or any other external environmental or economic shock to protect and future-proof the organisation. No financial concerns arose in the fiscal period.

Board members have undertaken training in diversity and inclusion as part of Canoeing Ireland's commitment to strengthening and further embedding a culture of Equality, Diversity and Inclusion (EDI). The Board will support the attainment of the Cara Charter Award and other initiatives including the improvement of the Canoeing Ireland website to make it more accessible and interactive.

A principal undertaking for us this year has been Canoeing Ireland's new Strategic Plan 2021-2023. The Board would like to thank all our members and stakeholders who contributed to the development of the new plan. Having commenced our consultation process at the start of 2020, a framework identifying 4 strategic priorities and 12 goals with associated and measured actions were established. These four priorities of Sustainable Development, Strengthening Leadership, Enhancing Experience, and Athlete Progression will define the direction and ambition for Canoeing Ireland during the life of the plan.

The Board also welcomed the publication of the 2020 Awards Scheme Review, findings and recommendations. We would like to thank everyone who contributed to the report and in particular, those who were involved in its preparation, evaluation and analysis. The report is the product of an extensive consultation process and will form the basis for future development of the Awards Scheme. This work is aligned with the strategic goals outlined in the Canoeing Ireland Strategic Plan 2021-2023. Specific focus is being given to supporting the advancement of club volunteer instructors through

additional resourcing. To optimise the work associated with this review, activities will be benchmarked against best practice as various actions are completed. Further reviews will be carried out biennially.

The Board has continued to prioritise implementing practices to promote better governance and in particular attaining Canoeing Ireland's compliance status with the Governance Code for Sports Bodies which was achieved on 30th November 2020. We are very proud of the excellent work carried out in such an important area for the health of any organisation.

There has also been excellent progress in the areas of staffing, communications, governance training and policy review. The review and updating of individual policies, establishment of an Audit and Risk committee and implementation of a Risk Appetite statement have further enhanced governance controls.

Canoeing Ireland was delighted to be announced the winner of the 2020 Carmichael Good Governance Awards following submission of our Annual Report to the competition earlier this year. The awards were developed by Carmichael who are a leading specialist training and support body for non-profits in Ireland with the support of their partner organisations, sponsors, and leading national bodies in the non-profit sector.

Winning the award is particularly important to us as an organisation as it recognizes, validates, and consolidates the pathway of change, which we as a National Governing Body have taken over the last number of years. It is a significant milestone for Canoeing Ireland which acknowledges and confirms that the collective responsibilities which have been implemented for driving positive change through a series of measures designed to increase accountability and transparency are effective. Improving our governance structures, policies and practices have been a core enabler to facilitate this transformation process.

The Board continues to innovate with new initiatives to support and facilitate club formation and growth. With the increasing popularity of staycations and the rising numbers of people enjoying the country's many waterways, Canoeing Ireland recognizes the need to support and enable clubs to expand their membership in a safe and responsible way. The introduction of a standardised membership year, improved club portal, club leader award, club development programme and other initiatives were targeted at identifying common challenges and opportunities that clubs face in devising sustainable development plans, were all implemented in 2021. We continue to expand our suite of owned events, in particular, Multi Paddlesport events, with opportunities for participation and competition.

- Launch of iLead programme with Jack Chambers, Minister of State for Sport and the Gaeltacht.



- Launch of the redesigned official Canoeing Ireland Awards certificates.
- Launch of new website www.getirelandpaddling.ie.
- Launch of the Good2Go Award.
- Introduction of the 'For the Love of it' pilot programme.
- Improvements to the level 2 skills award.
- Establishment of a new Child Protection working group
- Signed Memorandum of Understanding with Special Olympics Ireland

We remain focused on gender balance. Our Bridge the Gap Programme, which is a Sport Ireland funded initiative designed to develop and promote female paddlers across Ireland, continues to expand and grow. Our 35 ambassadors for women's paddling – with representatives from each discipline, including coaches, instructors, athletes, committee members, clubs, providers, inclusion coaches, university students and scouts, have exceeded all expectations and consistently surprise and delight us with innovative and fun activities and initiatives. This programme has exceeded our expectations in terms of popularity, participation, and visibility.

The appointment of a Performance Director in October 2018 commenced the start of an intense programme of focused work in the performance area. With the implementation of performance planning, targets and structures towards Paris 2024, Los Angeles 2028 and beyond through increasing participation and athlete development, data analysis is now evidencing the positive impact which the Performance system is having on athlete progression.

Throughout the past term, your Board has acted in a cohesive, focused, and devoted manner to deliver on the many objectives and goals on behalf of Canoeing Ireland. They been attentive to the areas of Performance, Conformance and Compliance and have managed and directed Canoeing Ireland's activities so that key strategic goals are achieved, working closely with the CEO and in adherence to all regulatory and legal requirements.

I wish to acknowledge and thank each of the Directors for their valued contribution.

I would like to thank all our paddling community who continue to adhere to published health advice and guidelines. The behaviour of our sport has been exemplary in how we are managing our way through this pandemic. I would like to especially acknowledge the dedication and commitment of our staff led by Moira Aston for their high degree of professionalism and ability to adapt to these extraordinary challenges.

It has been a pleasure to be part of Canoeing Ireland during this time. My very best wishes to you and your families,

Brian Ogilvie,

President

The Board Report was proposed by Shane Henderson (Kilkenny Canoe Club), seconded by James O'Connor (Southeast Freestyle), approved and adopted by majority vote.

CEO Report

Good evening

While this meeting concentrates specifically on the calendar year Jan – Dec 2020, there will be some specific references to progress and performances in 2021.

2020 will be remembered as the year when everything changed. As we continue to deal with the fallout from COVID-19 the world of sport holds a strong position as a vital component in the health and wellbeing of the nation. We are proud to play our part in supporting the development of our sport as a welcoming, inclusive and lifelong activity for all. During 2020 we demonstrated our capacity to make informed decisions on whether to pivot or prevail and to move with agility through the various stages of lockdown and reopening. I would like to thank the paddling community for the many acts of selflessness and generosity and for offering assistance with expert knowledge throughout the year.

2020 was also the final year of the Canoeing Ireland Strategic Plan 2017 – 2020. While we were somewhat limited in achieving all of our operational goals, we finished the year in a strong position to support the roll out of our new strategy 2021 – 2023. Thank you to all of our stakeholders for your contributions to our extensive strategic planning process during 2020. The new plan presents challenging goals which I am certain we can achieve through collaboration and partnership.

While it is always preferable to connect in person, attendance at our first online AGM was truly representative of our national membership. It is likely that we will continue to offer an online connection to future AGM's.

The extensive financial support provided by the Department of Sport and Sport Ireland during 2020 provided us with opportunities to develop and grow at a time of global turbulence. Our self-generated income from membership, events and courses decreased by 58% during 2020 (-€106k) but was more than offset by increased grant aid of 41% (€167k). We also administered the club resilience fund grant scheme for clubs resulting in payments totalling €100k to clubs to offset the



impact of covid. We are very grateful to Sport Ireland and the Department for their continued support for and confidence in our sport.

Safeguarding was also a focus area and the appointment of two National Children's Officers, Heather Wilson and John Daly, who bring a wealth of experience and common sense to the role, was warmly welcomed.

Safety is always paramount and our partnership with Irish Lifeboats and Water Safety Ireland on our Summer Safety Campaign was a huge success. Also, in the area of safety, we reached out to casual and first-time paddlers by working with retailers to make safety information available at point of sale. We will continue to focus on safety initiatives as winter approaches and conditions become more challenging.

2020 was the first year of our European Week of Sport #beactive campaign. We remain very grateful to you for the fantastic work undertaken by volunteers in 30 locations. Our campaign has been referenced by Sport Ireland as best in class and has been followed up by another fantastic weekend in 2021.

The discipline committees and TDU are vitally important to the day to day running of the sport. During 2020 and 2021 the discipline committees worked tirelessly to provide opportunities for athletes to participate in global events with constantly shifting rules and regulations. We are lucky to have a dedicated and committed body of volunteers. The TDU have been busy throughout the lockdown period on a variety of projects including the Awards Scheme Review, Safety Campaigns and the Sea Kayak Awards to name just a few. Despite restrictions and limitations on activities, it has been a busy time for Canoeing Ireland, and I believe we have emerged from the pandemic in a strong position for continued growth.

During 2021 a working group was formed to undertake a review of the ToR and Standing Orders for the committees. Many thanks to the working group and the committees for fully engaging in the process. The new documents strengthen and clarify the relationship between the board and the committees and clearly outline the roles and responsibilities of both parties.

Following an extensive consultation process the Awards Scheme Review was published and we are hard at work implementing the changes agreed.

The Bridge the Gap initiative had its first anniversary at the end of 2020 and continues to go from strength to strength.



Finally, I would like to acknowledge the fantastic performances of our athletes and teams throughout 2020 and 2021 at the Olympic Games, Paralympic Games, Worlds and Europeans. I am not going to name everyone for fear of leaving anyone out, but our most recent European Champion and European Bronze medallists in Freestyle, David McClure and Aoife Hanrahan deserve a special mention, congratulations to you both and to all of our athletes.

Conclusion

We are working hard to create a collaborative and responsive environment so that we can fully support our members, clubs and stakeholders.

I would like to thank the board for their ongoing support, advice and excellence in leadership and to wish Brian, Leigh and Aisling well as their terms come to an end. And last but not least, a big thank you to the staff team, who are always ready to go the extra mile.

Moira Aston

CEO

Anti-Doping Report

RTP

There are currently 5 Canoeing Ireland athletes in the Registered Testing Pool. Since the last AGM, one sprint athlete was removed from the RTP, and one slalom athlete was added (based on achieving carding criteria).

Discipline breakdown:

2 – Sprint

3 - Slalom

*No TUE applications in the last 12 months

RTP test totals

Period of report: August 2020 (last AGM) – October 2021

<i>Sport Ireland Programme</i>		
<i>Canoeing Ireland</i>	In-Competition tests (ICF/ITA)	Out of competition tests (NADO)

Quantity	1 (slalom)	12
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Canoeing Ireland may schedule *in-competition* anti-doping testing at the 2022 Liffey Descent under the 'User Pays' scheme. This is yet to be decided.

Negative test results

Canoeing Ireland issued 12 negative test result letters to athletes between 6th January 2021 and 16th of September 2021.

Summary

Canoeing Ireland continually works with the Anti-Doping Unit of Sport Ireland around Anti-doping rules, Registered Testing Pools and testing at competitions. Education programmes were scheduled for 2021 through the Sport Ireland Anti-Doping Education Coordinator but fell short due to Covid. Discussions were had with Sport Ireland Anti-Doping about conducting an online webinar for coaches and athletes, but Sport Ireland did not have the capacity to carry this. Education programmes have been scheduled to take place in February of 2022.

Jon Mackey

Anti-Doping Officer

Discipline Reports

Slalom Report

2020 Was a year that we will never forget. Covid -19 has changed how we do everything and now with all these changes we will start to move forward again and get back to the basics.

We were fortunate that we had our 2020 Senior & U23 Selection in 2019 (the Junior Team underwent continuous assessment). In the end, we are very proud of our 2020 Canoe Slalom Team, they travelled Europe, completed at World Cup Races, European and World Championships. They stayed safe kept healthy and brought home medals. Our Men's C1 Team Silver Medal and Liam Jegou's Gold medal in Pau, France were the high lights to keep us motivated. Along with many Athletes achieving Semi Finals than before. Congratulations to all of the 2020 Irish Canoe Slalom Team members, Senior, U23 and Junior.

At home unfortunately there was nothing we could do, no racing, no planning as the uncertainty made it impossible to prepare for anything until we saw the road map. Towards the end of 2020 we



were able to have some training, but no events locally happened. We continued to wait for confirmation that the 2020 Olympics were going ahead. It was like being a rollercoaster but not being able to get off the ride, up and down!

In September we did receive our Oscar Grant Boats! 12 Small Slalom boats that will be used for development. At present they are split with Ribbontail and Kilcullen Canoe Clubs who are doing the development training.

Behind the scenes the Committee's preparation started for the 2021 Selection Policies. New governance policies were in the pipeline and work had begun on these. It was a year that we were just unable to do all the things that we wanted to. Fingers were crossed that 2021 would bring us closer to normal.

The New - Slalom Terms of Reference and Committee Standing Orders, are the Governance Documents we have been working on during 2021. These documents are now approved by the Board of Canoeing Ireland and will be our committee guidelines going forward from tomorrow.

Thanks to everyone for their patience and understanding in 2020, to everyone who helps with Canoe Slalom – Committee members, athletes and family support. Thanks to all Canoeing Ireland Staff. Our CEO, Moira and our HPD Jon for all their support.

Additional Note:

As this AGM comes when we are almost through our 2021 season – Congratulations to all of our Athletes on their work this season. Development has slowly begun again, we thank Ribbontail & Kilcullen Canoe Clubs for the support. Robert Hendrick, Ethan Dowling, Oisín & Donnchadh Farrell for all their Coaching. We welcomed home our newest Olympian Liam Jegou. Flat water racing has started back slowly.

Kris Kohls

Chairperson

Canoe Slalom Committee

Freestyle Report

Due to Covid lockdowns, our season didn't kick off in earnest until the Clifden summer series when three great events held each during June, July and August.



We held a successful team trials, where more than 30 athletes participated over three separate events in Clifden and Parmhole.

Then we finished the Summer with two really well attended events in Parmhole on the 22nd of Aug and Clonmel on the 28th of Aug. Both had 60+ competitors plus all their supporters / family taxi drivers.

Multiple training camps were held in various locations ranging from Tuam, Toome, Clifden (*2), Parmhole, Clonmel and Nottingham.

Future Events

We've 18 athletes entered and training hard for the European Championships. These will be held in Vaires Sur Marne (near Paris) on the 7th - 10th October.

National Freestyle Championships will be held in Nov/Dec 2021 in Curragower, Limerick city and Tuam, Co. Galway. Exact dates to be announced soon.

Team trials for Worlds will be held in Nottingham in February 2022.

World Championships 2022 will be held in Nottingham on 28th June - 2nd July 2022.

AGM date

End of October.

Paul Purcell

Chair – Freestyle Committee

8. Presentation and Adoption of the Draft Audited Accounts for 2020

The Honorary Treasurer, Aisling Conlan presented the 2020 Draft Audited Accounts which had previously been circulated to members.

The adoption of the accounts was proposed by Kris Kohls (Chair, Slalom Committee), seconded by Ronán Shaw (Connacht/Ulster Representative), approved and adopted by majority vote.

9. Motions & Rule Changes

In accordance with Rule 6 of the Canoeing Ireland Rules these are the motions and nominations received by Canoeing Ireland for consideration by members at the AGM on 18th October

Board proposed amendments to Canoeing Ireland Rules

(Proposal 1, 2 & 3 relating to Ocean Racing were taken together)

PROPOSAL 1. THAT: Rule 11.13 is amended to include Ocean Racing

Current wording: One Non-Olympic Discipline Representative shall be nominated in an uneven year by the chairs of the WW Racing, Marathon, Surf, Polo and Freestyle Technical Committees and approved by the Members at the AGM. In the event that one nominee is not agreed for any reason these committees may put forward more than one nominee for election by the members at the AGM.

Proposed wording: One Non-Olympic Discipline Representative shall be nominated in an uneven year by the chairs of the WW Racing, Marathon, Surf, Polo, Freestyle and **Ocean Racing** Technical Committees and approved by the Members at the AGM. In the event that one nominee is not agreed for any reason these committees may put forward more than one nominee for election by the members at the AGM.

PROPOSAL 2. THAT: Rule 22 is amended to include Ocean Racing

Current Wording 22.4: The Non-Olympic Discipline Representative (NODR) shall have a broad representative role on the Board on behalf of the Non-Olympic Competitive Disciplines of Wildwater Racing, Marathon, Polo, Surf and Freestyle.

Proposed Wording: The Non-Olympic Discipline Representative (NODR) shall have a broad representative role on the Board on behalf of the Non-Olympic Competitive Disciplines of Wildwater Racing, Marathon, Polo, Freestyle and **Ocean Racing**.

Current Wording 22.5: Within one month of their election to the post, the NODR will hold a meeting with the chairs or nominated representatives of the five discipline committees to receive a briefing on current development and high-performance programmes underway or planned.

Proposed Wording: Within one month of their election to the post, the NODR will hold a meeting with the chairs or nominated representatives of the ~~five~~ **six** discipline committees to receive a briefing on current development and high-performance programmes underway or planned.

PROPOSAL 3: THAT Rule 25.3 is amended to include Ocean Racing.

Current Wording: The following committees shall be termed Technical Committees of Canoeing Ireland.

- a) Canoe Slalom Committee
- b) Canoe Sprint Racing Committee
- c) Marathon Racing Committee
- d) Paddle Surf Committee
- e) Canoe Polo Committee
- f) Wild Water Racing Committee
- g) Freestyle Committee
- h) Training & Development Unit

Proposed Wording: The following committees shall be termed Technical Committees of Canoeing Ireland.

- a) Canoe Slalom Committee
- b) Canoe Sprint Racing Committee
- c) Marathon Racing Committee
- d) Paddle Surf Committee
- e) Canoe Polo Committee
- f) Wild Water Racing Committee
- g) Freestyle Committee
- h) **Ocean Racing Committee**
- i) Training & Development Unit

Proposed by: Board

Seconded by: Shane Henderson

Approved by majority vote

PROPOSAL 4: THAT Rule 25.4 and 25.5 are amended to reflect the new Terms of Reference and Standing Orders documents for the committees.

Current Wording:

25.4 The Board shall approve the terms of reference of each Committee. Committees shall act in accordance with their terms of reference.

25.5 The Board shall enter into a memorandum of understanding with Technical Committees from time to time which will set out certain communication and operational responsibilities of each side

Proposed Wording:

25.4 The Board shall approve the terms of reference **and Standing Orders** of each Committee. Committees shall act in accordance with their terms of reference.

~~25.5 The Board shall enter into a memorandum of understanding with Technical Committees from time to time which will set out certain communication and operational responsibilities of each side~~

Proposed by: Board

Seconded by: Kris Kohls

Approved by majority vote

PROPOSAL 5: THAT Rule 38 is amended to reflect the best practice and accuracy of titles.

Current Wording:

Canoeing Ireland shall appoint a National Children's Officer who shall receive such training and education as necessary to fulfil the role.

The National Children's Officer shall be responsible for agreeing a Child Welfare policy with the CEO which shall be subject to approval by the Board. The Policy shall set out the codes and policies of Canoeing Ireland, including procedures in relation to stand down orders and vetting procedures and any other matters pertaining to child welfare.

The CEO shall be the designated officer for Canoeing Ireland in accordance with legislation and shall receive such training and education as necessary to fulfil the role.

The National Children's Officer shall report to the CEO on their activities.

Proposed Wording:



Canoeing Ireland shall appoint a National Children's Officers who shall receive such training and education as necessary to fulfil the role.

The National Children's Officers shall be responsible for agreeing a Child Welfare policy with the CEO which shall be subject to approval by the Board. The Policy shall set out the codes and policies of Canoeing Ireland, including procedures in relation to stand down orders and vetting procedures and any other matters pertaining to child welfare.

The CEO shall be the designated officer **Mandated Person** for Canoeing Ireland in accordance with legislation and shall receive such training and education as necessary to fulfil the role.

The National Children's Officers shall report to the CEO on their activities.

Proposed by: Board

Seconded by: Lorcan McDonnell

Approved by majority vote

(Proposal 6&7 relating to Audit & Risk were taken together)

PROPOSAL 6: THAT Rule 25.2 is amended to expand the remit of the Audit Committee

Current Wording

2. The following committees have been established by the Board.

- a) Audit Committee:
- b) Liffey Descent Committee
- c) Complaints & Disciplinary Committee
- d) Complaints, Disciplinary & Appeals Committee
- e) High Performance Advisory Group

Proposed Wording

2. The following committees have been established by the Board.

- a) Audit, **Risk & Governance** Committee:
- b) Liffey Descent Committee
- c) Complaints & Disciplinary Committee
- d) Complaints, Disciplinary & Appeals Committee
- e) High Performance Advisory Group

Current Wording

1. The purpose of the Audit Committee is to assist and where relevant make recommendations to the Board on discharging its responsibilities as they relate to financial reporting, external and internal audits, operational controls, compliance, risk management and governance arrangements within Canoeing Ireland in line with its terms of reference and rules of procedure.
2. The Audit Committee is a three-person committee appointed by the Board which meets a minimum of four times per annum and reports on its findings and recommendations in writing to the Board.
3. At least one member of the Audit Committee must have recent and relevant financial experience.

Proposed Wording

1. The purpose of the Audit, **Risk & Governance** Committee is to assist and where relevant make recommendations to the Board on discharging its responsibilities as they relate to financial reporting, external and internal audits, operational controls, compliance, risk management and governance arrangements within Canoeing Ireland in line with its terms of reference and rules of procedure.
2. The Audit **Risk & Governance** Committee is a three-person committee appointed by the Board which meets a minimum of four times per annum and reports on its findings and recommendations in writing to the Board.
3. At least one member of the Audit **Risk & Governance** Committee must have recent and relevant financial experience.

Proposed by: Board

Seconded by: Kris Kohls

Approved by majority vote

10. Nominations and Election of Members to the Board of Directors

(a) President: Lynda Byron was nominated by the Board and elected by majority vote of the meeting.



(b) Munster Representative: Colette Lawlor was nominated by Kerry Canoe Club, seconded by Shannon Paddlers and elected by majority vote of the meeting.

(c) Non-Olympic Discipline Representative: James O'Connor was nominated by the Freestyle Committee, seconded by the Polo Committee and elected by a majority vote of the meeting.

11. Appointment of Auditor

The Board asked the approval of the AGM to appoint an auditor.

Approved by majority vote

12. President's Closing Address

On behalf of the Board and CEO, I would like to thank everyone for attending this evening's AGM and for your continued support as part of our Canoeing Ireland community.

I would like to congratulate and welcome our newly elected and re-elected Directors to the Board.

I wish the new President all the best in the role

I would like to thank Aisling Conlan and Leigh Blackmore for their time on the Board and their valuable contribution to Canoeing Ireland over the past number of years.

I would like to thank all the staff and CEO.

Despite there being many uncertainties, which have the potential to impact our sport, I can assure you that Canoeing Ireland is in a good place and well structured as a National Governing Body for continued development and growth as well as to address unknowns which may arise in the future.

I wish you and your families well.

The meeting concluded at 8.00pm